



# 2010 IAEM Scholarship Eligibility & Application Instructions

## SCHOLARSHIP ELIGIBILITY AND GENERAL INFORMATION

The International Association of Emergency Managers (IAEM) Scholarship Program was established to nurture, promote and develop disaster preparedness and resistance by furthering the education of students studying the field of emergency management, disaster management or a related program.

The purpose of the program is to assist the profession by identifying and developing students with the intellect and technical skills that can advance and enhance emergency management or disaster management.

Scholarships are awarded to full-time students pursuing an associate or diploma, baccalaureate, master's or doctoral degree in emergency management, disaster management or

a closely related field. To apply for this scholarship, please follow these instructions and application tips.

All applications will be reviewed by Scholarship Commissioners and scored based on the student's academic record, recommendations, and essay answers.

The number and amount of scholarship awards varies from year-to-year and is dependent on the donations received during the award year. In 2009, three scholarships were awarded: DRI International Lacy Suiter Scholarship (\$2,500); Command Sergeant Major L. Ken Fisher Emergency Management Scholarship (\$1,000); and one IAEM General Scholarship (\$2,000 each). For a complete list of awards made by year, visit [www.iaem.com/scholarships](http://www.iaem.com/scholarships).

## APPLICATION INSTRUCTIONS

■ **All materials must be received by May 14, 2010.** The student is responsible for making sure the application and supporting documentation make it to the Scholarship Program on time. Materials may be faxed, but an original must be sent to the office following the fax. Please **DO NOT BIND** the applications.

■ The original transcript with official seal may be sent by the registrar or school official responsible for monitoring student progress (or grades and enrollment) or included in the application package.

■ Different undergraduate and graduate programs have different time requirements for full time enrollment (i.e., in the U.S., a full-time undergraduate student generally takes 12 hours of study). A student must provide verification that they are enrolled as a full time student based on the standards set by their study program.

■ Full time student verification must be provided by the registrar or school official responsible for maintaining enrollment in the program. This is **NOT** the transcript. Many registrars have a standard form for this verification. Others send a short letter verifying full time enrollment.

■ You must provide at least three references. It is up to the applicant to decide if they want to solicit additional

references. At least one reference must be from a faculty member. The faculty member also must fill out the last page of the application. Successful applications usually have references not only from faculty members but also from community leaders or representatives from related work or volunteer activities. References may be included in the application packet or sent in separately by those writing the recommendation. However, it is the responsibility of the applicant to make sure that recommendations are submitted on time.

■ The description of your major/program and course descriptions may be supplied by sending a school catalog (or pages from it), providing printed copies from a Web site, or submitting information sheets provided by the department.

■ The two essay questions should be answered in separate essays. Do **NOT** exceed the limit for words on the essay questions. The Commission is looking for concise and descriptive answers to the questions. Proper grammar and spelling are important. It is suggested that you proofread the application or ask a friend to review it prior to submittal.

■ Questions should be submitted to Program Director Dawn M. Shiley-Danziesen at [shiley@iaem.com](mailto:shiley@iaem.com), or call 703-538-3542.



# 2010 IAEM Scholarship Application

*(All applications and materials must be received by May 14, 2010.  
Awards will be made by July 30, 2010.)*

This scholarship is awarded to full-time students pursuing an associate or diploma, baccalaureate, master's or doctoral degree in emergency management, disaster management or a closely related field.

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## Section I: To be completed by student *(Please indicate if a question is not applicable to your university's system and provide further information and comments on an additional page.)*

### A. General Information *(Please print/type and use black ink)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Student ID #: \_\_\_\_\_

University/College: \_\_\_\_\_

Number of Credits This Term: \_\_\_\_\_ Circle One: Semesters      Quarters

Credits Complete Before This Term: \_\_\_\_\_ Overall GPA: \_\_\_\_\_ GPA in Major: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Planned Graduation Date: \_\_\_\_\_

*(A.S., B.S., M.S., etc)*

What is your primary language? \_\_\_\_\_

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### B. Required Documentation *(All documentation listed below must be supplied by the applicant.)*

- a. Full-time student verification from University Registrar 
  - *Verify that student is considered full-time in the current term*
- b. Original transcript with official seal to enable the Commission to 
  - 1. *Verify enrollment in an official degree program*
  - 2. *Verify good academic standing*
- c. At least three reference letters - one must be from university faculty member 
  - *Verify current activities related to emergency management*
- d. Catalog or description of major/program of study and course descriptions 
  - *Verify support of career goals in emergency management*

**Student Must Complete Page 1 and Page 2  
One Faculty Member Must Complete Page 3**

# IAEM Scholarship Application

**C. Specific Information:** On separate sheet, please complete the following in 1000 words (or less) per question and attach to your application.

1. Why are you seeking a degree in a field related to emergency management or disaster management? Please provide a brief description of current activities and how they relate to your career goals and objectives (i.e. work experience, contributions to the community, school activities, etc.).
2. Describe why you should be awarded this scholarship (i.e. commitment to profession, financial need, etc.).

**D. Other Information:**

Please list any academic or emergency management/disaster management awards you have earned and provide copies or proof of the awards with your application. (Use a separate sheet, if necessary.)

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return to:

IAEM Scholarship  
Attn. Dawn M. Shiley-Danzeisen  
201 Park Washington Court  
Falls Church, VA 22046-4527  
Fax: (703) 241-5603



# IAEM Scholarship Application

(All applications and materials must be received by May 14, 2010.)

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## Section II: To be completed by one faculty member *(Please print/type and use black ink):*

### A. General Information

Faculty Member Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

### B. Certification:

I certify that applicant: \_\_\_\_\_ meets the scholarship award criteria in Section I.

**C. Attached Reference Letter:** Indicate candidate's strong interest in an emergency management career and why you feel the candidate should receive a scholarship award.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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