



Draft Meeting Details

@ 5/22/08

2008 Mid-Year Meeting – June 5-7, 2008

National Emergency Training Center ■ 6825 S. Seton Ave., Emmitsburg, MD 21727

Attendees: Unless the session is indicated “(closed),” all meetings and activities are **open to all IAEM members and guests**. Those who are *expected* to participate are listed in the third column on the program. Some meetings may require non-committee members to participate only as observers when business is conducted.

Please read: The “Planning Documents” in the Members Only “Documents Download” area of www.iaem.com. Log in using your IAEM User ID and password. The Planning Documents are located here: <http://www.iaem.com/membersonly/downloaddocuments/index.htm>

Please bring: Valid photo identification for security clearance.

Additional Information:

- Participants must register for the Mid-Year Meeting online (https://members.iaem.com/members_online/registration/regstart.asp) by **May 19** to all time for processing by EMI staff. Participants needing housing on EMI’s campus must provide their arrival and departure dates along with the last 4-digits of their social security number. The \$125 registration fee covers lodging, meals and meeting materials. If you are an IAEM member please “log in” prior to registering.
- Once IAEM fills its allotted room block on campus at the National Emergency Training Center (NETC), participation is on a space-available basis only. If necessary, IAEM can deduct \$65 from the registration fee for participants arranging their own off-site lodging.
- The 2008 Mid-Year Meeting program is planned to address key trends and issues including tasks identified by IAEM leadership as priority and other current IAEM business. All participants should review in advance the “Planning Documents” in the Members Only “Documents Download” area of www.iaem.com. Log in using your IAEM User ID and password. The Planning Documents are located here: <http://www.iaem.com/membersonly/downloaddocuments/index.htm>
- Committee chairs have been instructed to submit their detailed meeting agendas to IAEM headquarters by May 15, for posting on the IAEM web site. This will help IAEM members determine in which work sessions to participate, and to justify their travel.
- As needed, Committee chairs should submit written action recommendations, including draft position papers, to the IAEM Board of Directors by Wednesday morning, June 4 in order to be considered at the IAEM board meeting.

Thursday, June 5, 2008



2008 Mid-Year Meeting

Time Location	Activity	Expected Participation
1:15 p.m. – 1:45 p.m. Building C, Carlyle Foyer	Registration	All
2:00 – 3:00 p.m. Building J, Auditorium	OPENING GENERAL SESSION ■ Meeting Overview, Purpose, Outcomes IAEM President Larry Gispert/IAEM leadership. ■ Review Day 1 Open Work Session Agendas Committee Work Plans, Budget, Partnership, Other ■ FEMA Update R. David Paulison, Administrator, Federal Emergency Management Agency (FEMA) ■ IAEM Membership & Marketing Video Debut	All
3:15 – 4:15 p.m. Building K, Room 314	WORK SESSIONS ■ Standards & Practices Committee Mtg/Work Session	Billy Zwerschke, Avagene Moore, Larry Gispert, Russ Decker and Beth Armstrong
3:15 – 5:00 p.m. Building K, Room 315	WORK SESSIONS ■ Scholarship Commission Mtg/Work Session / Conference Call (closed)	Scholarship Commission and Student Chapter Presidents or Their Designees
3:15 – 5:00 p.m. Building N, Room 408	■ CEM® Commission Meeting (closed) CEM® / AEM application reviews	CEM® Commission only
5:00 – 6:00 p.m. Building K, Cafeteria	Dinner	All



Friday, June 6, 2008

2008 Mid-Year Meeting

Time Location	Activity	Expected Participation
7:15 – 8:00 a.m. Building K, Cafeteria	Breakfast	All
WORK SESSIONS		
8:00 – 5:00 p.m. Building K, Room 308	■ Conference Committee Mtg/Work Session	
8:00 – 5:00 p.m. Building K, Room 302	■ US Government Affairs Committee Mtg/Work Session	
8:00 – 5:00 p.m. Building N, Room 408	■ CEM® Commission Meeting, Continued (closed) CEM® / AEM application reviews	CEM® Commission only
WORK SESSION		
10:00 a.m. – 12:00 p.m. Building K, Room 315	■ Tribal Affairs Committee Mtg/Work Session	
12:00 – 1:15 p.m. Building K, Cafeteria	Lunch	All
WORK SESSIONS		
1:30 – 4:30 p.m. Building L, Room 100	■ Marketing & Membership Committee Mtg/Work Session / Conference Call	
1:30 – 4:30 p.m. Building N, Room 309	■ Training & Education Committee Mtg/Work Session	
2:30 – 4:30 p.m. Building K, Room 318	■ Certified Emergency Manager® Examination CEM®/AEM candidates can take the examination ~ please contact Sharon Kelly, info@iaem.com to coordinate.	CEM® / AEM Candidates
5:00 – 6:00 p.m. Building K, Cafeteria	Dinner	All

Saturday, June 7, 2008



2008 Mid-Year Meeting

Time Location	Activity	Expected Participation
7:15 – 8:00 a.m. Building K, Cafeteria	Breakfast	All
8:15 – 10:45 a.m. Building M, Room 202	WORK SESSIONS ■ IAEM Board of Directors Meeting Address current action requests including draft position papers.	Board
8:15 – 10:45 a.m. Building K, Room 308	WORK SESSIONS ■ Conference Committee Mtg/Work Session	
8:15 – 10:45 a.m. Building N, Room 408	■ CEM® Commission Meeting, Continued (closed) CEM® / AEM application reviews	CEM® Commission only
11:00 – 12:00 p.m. Building J, Auditorium	WRAP-UP SESSION Review IAEM positions, discuss Capitol Hill visits strategy. Review achievements of work groups and committees during the Mid-Year Meeting and note follow-up tasks. Evaluate meeting approach/format.	All
12:00 – 1:00 p.m. Building K, Cafeteria	ADJOURNMENT / Lunch	All

Mark Your Calendar

57th IAEM Annual Conference & EMEX Exhibit ■ November 15-20, 2008
Overland Park Convention Center ■ Overland Park, Kansas, USA