



Meeting Details

as of 06/08/10

2010 IAEM-USA Mid-Year Meeting

Emergency Management Institute (EMI) ■ Emmitsburg, Maryland, USA

Attendees: Unless the session is indicated "**(closed)**," all meetings and activities are **open to all IAEM members and guests**. Those who are *expected* to participate are listed in the third column on the program. Some meetings may require non-committee members to participate only as observers when business is conducted.

Please bring: Valid photo identification for security clearance.

Meeting Location: Emergency Management Institute (EMI), 16825 S. Seton Ave., Emmitsburg, MD 21727.

New Campus Arrival Registration Details:

- Room keys will be issued by OMNI staff in Building C after 2:00 pm for those who have secured housing. All room keys must be turned in by 9:00 am on date of departure.
- If your registration included a meal ticket you may pick it up in Building K, cafeteria.

Thursday, June 10 arrivals – All registrants

- Registrants may pick up their registration packet which includes their IAEM badge in Building C, Foyer as well as obtain your EMI vehicle parking permit.

Friday, June 11 arrivals – Registrants who will be staying on campus

- From 7:30 am – 10:00 am registrants may pick up their registration packet which includes their IAEM badge in Building J, Breezeway as well as obtain your EMI vehicle parking permit.
- For those arriving after 10:00 am, registrants may pick up their registration packet which includes their IAEM badge at the Main Avenue Security Gate as well as obtain your EMI vehicle parking permit.

Friday, June 11 arrivals – Registrants who will not be staying on campus

- Registrants may pick up their registration packet which includes their IAEM badge at the Main Avenue Security Gate as well as obtain your EMI vehicle parking permit.

Saturday, June 12 arrivals

- Registrants may pick up their registration packet which includes their IAEM badge in Building C, Foyer as well as obtain your EMI vehicle parking permit

Additional Information:

- Participants must register for the IAEM-USA Mid-Year Meeting **by May 14** to ensure security clearance is achieved for access on to EMI's campus. IAEM **will not** be able to accommodate any requests to participate after May 14. The \$125 registration fee covers lodging, meals and meeting materials. The registration fee without housing is \$60.
- While completing the registration form all participants must answer the addition registrant questions by providing their campus arrival and departure dates, and last 4-digits of your social security number. All International participants will also be required to answer the following additional questions: date of birth, place of birth, country of birth, passport number, passport expiration date, and country of issue for passport. **No one will be granted access to EMI's campus without the above information being provided.**
- IAEM staff will secure your room reservation and meal tickets as well as access to EMI's campus on your behalf based on your arrival and departure date. **Housing** is available beginning Friday, June 11 and departures must be no later than Sunday, June 13. **Meal tickets** begin with breakfast on Friday, June 11 and end with lunch on Saturday, June 12.

(More)

- CEM® Commission Meeting will take place Thursday, June 10 from 1:00 pm to Saturday, June 12 at 12:00 pm.
- CEM® / AEM Examination Preparatory Course will take place Thursday, June 10 from 1:00 – 5:00 pm.
- CEM®/ AEM Examination will take place Friday, June 11 from 8:00 – 10:00 am.
- IAEM-USA Board of Directors Meeting will take place Friday, June 11 from 8:00 – 9:30 am.
- Participants can carpool with other attendees or will need to rent a car.
- The 2010 IAEM-USA Mid-Year Meeting program is planned to address Key Results Areas in IAEM's Strategic Plan, including specific tasks identified by the USA-President as priority and other current IAEM-USA business.
- Committee chairs have been instructed to submit their detailed meeting agendas to IAEM headquarters **by May 1**, for posting on the IAEM web site. This will help IAEM members determine in which work sessions to participate, and to justify their travel.
- A master itinerary of all registered participants is posted at www.iaem.com so that attendees can contact colleagues with similar travel schedules can discuss car-pooling to Emmitsburg.

201 Park Washington Court, Falls Church, VA 22046-4527 ■ 703-538-1795 ■ www.iaem.com



Thursday, June 10, 2010

2010 IAEM-USA Mid-Year Meeting Program – As of 06/08/10

Time Location	Activity	Expected Participation
Building C, Foyer	Thursday Arrival Registration (Registrants Staying on Campus)	
1:00 p.m. – 5:00 p.m. Building M – Room 202	CEM® / AEM Examination Preparatory Course (additional registration fee: \$495) Review of CEM® program requirements (experience, education, professional contributions and more); as well as explanation of the Associate Emergency Manager program requirements; application procedures, tips for successful program completion; an overview of the CEM® / AEM exam, the standards upon which the exam is based, sample exam questions along with a Q&A period.	Pre-registered Participants
1:00 p.m. – 7:00 p.m. Building N, Room 408	WORK SESSION ■ CEM® Commission Meeting (closed)	CEM Commissioners



Friday, June 11, 2010

2010 IAEM-USA Mid-Year Meeting Program – As of 06/08/10

Time Location	Activity	Expected Participation
6:30 – 8:30 a.m. Building K, Cafeteria	Breakfast	All
7:30 – 10:00 a.m. Building J, Breezeway	Friday Arrival Registration (Registrants Staying on Campus)	All
After 10:00 am Main Avenue Security Gate		
Main Avenue Security Gate	Friday Arrival Registration (Registrants Not Staying on Campus)	
8:00 – 10:00 a.m. Building K – Room 308	CEM® / AEM Examination (add'l. fee – certification application fee: \$325 IAEM members; \$450 non-members) CEM®/AEM candidates can take the exam ~ please contact Sharon Kelly, info@iaem.com to coordinate.	Pre-registered Participants
8:00 – 9:30 a.m. Building K – Room 318	WORK SESSION ■ IAEM-USA Board of Directors Meeting Address current action requests including draft position papers.	Board
8:00 a.m. – 5:00 p.m. Building N, Room 408	WORK SESSION ■ CEM® Commission Meeting (closed)	CEM Commissioners
9:45 – 10:30 a.m. Building J, Auditorium	OPENING GENERAL SESSION ■ Meeting Overview, Purpose, Outcomes IAEM-USA President Pam L'Heureux and IAEM-USA leadership ■ FEMA Update Craig Fugate, FEMA Administrator	All
10:45 a.m. – 5:00 p.m. Building K – Room 302	WORK SESSIONS ■ Government Affairs Committee Meeting	Committee Members
10:45 a.m. – 5:00 p.m. Building K – Room 308	■ Conference Committee Meeting (closed)	Committee Members
11:45 a.m. – 1:00 p.m. Building K, Cafeteria	Lunch	All



Friday, June 11, 2010 – Continued

2010 IAEM-USA Mid-Year Meeting Program – As of 06/08/10

Time Location	Activity	Expected Participation
WORK SESSIONS		
1:15 – 3:00 p.m. Building L – Room 100	■ Public-Private Partnership Caucus Meeting	Committee Members
1:15 – 3:00 p.m. Building K – Room 314	■ Emergency Services Special Interest Caucus Meeting -- CANCELLED	Committee Members
WORK SESSIONS		
1:15 – 3:15 p.m. Building K – Room 315	■ Training & Education Committee Meeting	Committee Members
WORK SESSIONS		
1:15 – 5:00 p.m. Building K – Room 318	■ USA Membership & Marketing Committee Meeting	Committee Members
5:00 – 6:00 p.m. Building K, Cafeteria	Dinner	All



Saturday, June 12, 2010

2010 IAEM-USA Mid-Year Meeting Program – As of 06/08/10

Time Location	Activity	Expected Participation
Building C, Foyer	Saturday Arrival Registration	
7:00 – 8:00 a.m. Building K, Cafeteria	Breakfast	All
8:00 – 10:00 a.m. Building K – Room 302	WORK SESSIONS ■ Government Affairs Committee Meeting	Committee Members
8:00 – 12:00 p.m. Building N, Room 408	WORK SESSIONS ■ CEM [®] Commission Meeting (closed)	CEM Commissioners
8:00 – 12:00 p.m. Building K – Room 308	■ Conference Committee Meeting (closed)	Committee Members
8:00 – 12:00 p.m. Building K – Room 315	■ Tribal Affairs Caucus Meeting	Committee Members
10:00 a.m. – 12:00 p.m. Building K – Room 318	WORK SESSIONS ■ Uniformed Services Caucus Meeting	Committee Members
10:00 a.m. – 12:00 p.m. Building K – Room 317	■ Hospital & Health Care Caucus Meeting	Committee Members
10:00 a.m. – 12:00 p.m. Building K – Room 314	■ Universities and Colleges Caucus Meeting	Committee Members
12:00 – 1:00 p.m. Building K, Cafeteria	Lunch	All
1:15 – 1:45 p.m. Building J, Auditorium	WRAP-UP SESSION Review IAEM positions, discuss Capitol Hill visits strategy. Review achievements of work groups and committees during the Mid-Year Meeting and note follow-up tasks. Evaluate meeting approach/format.	All

Mark Your Calendar

58th IAEM Annual Conference & EMEX Exhibit ■ October 30 - November 4, 2010
Hilton Palacio del Rio and Henry B. Gonzalez Convention Center ■ San Antonio, Texas. USA