



## IAEM-USA STUDENT REGION ACADEMIC POSTER COMPETITION RULES AND PREPARATION GUIDELINES

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The IAEM USA Student Region (IAEM-USA-SR) sponsors the Academic Poster Competition. Please e-mail abstracts to Paul Gorczyca IAEM-USA-SR First Vice President, at [gork315@gmail.com](mailto:gork315@gmail.com) in Word format. The subject line of your email must read "IAEM-USA-SR Poster Abstract."

- A. **Who may submit a poster abstract** — Any student may enter. Entries will be divided into two separate competitions – one for undergraduate students and one for graduate students. (Non-IAEM Student Members may submit their work for the \$30.00 student membership fee to the IAEM)
- B. **Deadline** — Abstracts must arrive on or before **October 19, 2009**. Submissions will not be accepted after that date.
- C. **Multiple papers** — You may present one poster at this meeting.
- D. **Format of Abstract Submission** — Title, presenter(s), affiliation, address, phone & fax numbers, and e-mail address.
- E. **Abstract and Title Length** — Abstracts must be less than 150 words. The program chair reserves the right to edit abstracts, if necessary, for clarity, grammar or good usage. Abstracts above the 150-word limit will not be accepted. Titles of abstracts are limited to 10 words.
- F. **Poster Format** — Your poster must not exceed 4 feet in height or 4 feet in width.
- G. **Poster Presentation Theme** — The poster theme must relate to an aspect of emergency management

The exhibit **must** include:

- Short title of the exhibit
- Identification of either a undergraduate or graduate level presentation
- Abstract
- Student's name, or names, and whether they are a graduate or undergraduate student (*There may be no more than 2 students per poster and both must be at the graduate or undergraduate level*)
- Collaborators, advisor(s), and department(s)
- Funding sources
- Internal Review Board Proof of regulatory committee approval if required

- Objectives and significance of the research
- Methods
- Results, interpretation of results and conclusions, and directions for future research if the project is completed

## H. Additional Presentation Rules

You must be present to at the IAEM 2009 Annual Conference to participate.

- All posters must be set up in the time allotted, and presenters must be present during the entire judging period
- The media or design of the poster is at the creator's discretion
- You are responsible for all needed materials. (Audiovisual equipment and other materials to individual posters will not be provided.)
- If needed, you may have access to one standard electrical outlet should you need it. (When you register your poster, please be sure to note this need.)
- While the author may receive minor assistance (as determined by the judges), the poster must be the student(s) original work and not that of others including their professor(s)

## I. Judging Guidelines for Poster Presentations

The purpose of a poster exhibit is to convey to a wide audience a research project's significance to scholars in the field and its potential significance to the general public. While all posters will be publicly displayed for the length of the Annual Conference, judging will take place in private.

Exhibits will be judged on their quality in three areas:

- **Content** (*50% of total score*) — See Sections G and H for what the exhibit must include.
- **Display** (*30% of total score*) — The core of each exhibit is a poster with text and graphics intended for a general audience. The poster should attract attention and convey important information about the project. Language should be simple and descriptions brief. Jargon should be avoided, and necessary technical terms should be defined. Spelling and grammar must be correct. Photographs, drawings, graphs, charts, figures, etc., should be simple and well organized. All text should be large enough to be readable from a distance of 4 to 6 feet.
- **Oral Description and Defense** (*20% of total score*) — During the poster session, each student should be positioned with their poster, prepared to answer questions and elaborate upon their research and presented materials. The judges will evaluate the quality and accuracy of this discussion.

## **J. Awards**

The award structure is as follows:

### **Undergraduate Level**

- 1<sup>st</sup> Place: \$225
- 2<sup>nd</sup> Place: \$175
- 3<sup>rd</sup> Place: \$100

### **Graduate Level**

- 1<sup>st</sup> Place: \$225
- 2<sup>nd</sup> Place: \$175
- 3<sup>rd</sup> Place: \$100

- \* Program chair reserves the right to alter monetary awards based on the number of submissions for each level.

## **K. Questions**

All questions should be directed to Paul Gorczyca, IAEM-USA-SR First Vice President at [gork315@gmail.com](mailto:gork315@gmail.com) .

**Abstract Example:**

**IAEM Poster Presentation**

**Title: Strategies for Creating and Sustaining Surge Capacity in Healthcare Organizations**

**Presenter: Ernest B. Wheeler, RN**

**Affiliation: Graduate Student, Metropolitan College of New York  
Nursing Administrator, St. Luke's/Roosevelt Hospital Center**

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New York, NY 10003**

**Phone: 212-245-8532 (h)  
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**Abstract**

**The purpose of this study is to examine the current strategies for creating and sustaining surge capacity capabilities in the wake of such events as terrorist attacks, natural disasters, bioterrorism, and other mass casualty events which could potentially overwhelm the healthcare system. Although federal and state government agencies have created standards and strategies to improve surge capacity, it is imperative that immediate and long-term improvements be employed to maintain the infrastructure of our healthcare organizations. Surge capacity is an important issue in emergency and disaster planning and response, therefore, policy makers must understand the importance of healthcare organizations ability to surge events and save lives.**