

About IAEM

The International Association of Emergency Managers (IAEM), which has more than 5,000 members worldwide, is the preeminent international non-profit organization of emergency management professionals. IAEM represents professionals whose goals are saving lives and protecting property and the environment during emergencies and disasters. Membership is open to anyone practicing or interested in the field.

IAEM dues vary for members in different geographic councils.

For membership information and current dues rates, please visit www.iaem.com.

Certification Fees

Fees are based on costs to process candidate material. IAEM is a non-profit organization. Note that members are charged lower application fees because the IAEM treasury subsidizes certification activities.

All fees are quoted in U.S. dollars. All fees are non-refundable and non-transferrable.

Registration—No Charge

Candidates enroll online to receive access to the electronic application portal and are added to IAEM's database to receive periodic certification program updates.

Application

All applicants must submit a submission processing and examination fee. Visit www.iaem.com/certification and go to the Initial Certification page for the current rates.

Maintenance

Recertification fees are due along with update documentation every five years. The current fees are listed on the IAEM website at www.iaem.com/certification under the Recertification tab.

Comprehensive Emergency Management

The AEM® and CEM® program is for professionals with comprehensive emergency management responsibility. These practitioners integrate all phases of emergency activity for all types of disaster. Comprehensive emergency management includes all four phases of disaster activity: mitigation, preparedness, response and recovery for all risks—attack, man-made, and natural. Integrated emergency management includes all actors/stakeholders.

Disclaimer

IAEM's Associate Emergency Manager (AEM®) and Certified Emergency Manager (CEM®) certifications are not in any manner intended to serve as a warranty, representation, guarantee, or promise with respect to the quality of performance of or procedures utilized by certified emergency managers in their work. The certification program is intended only to establish education, training and experience criteria relevant to emergency management, and to certify that the IAEM certified individual has met the established criteria. IAEM specifically disclaims any and all liability for any third party claims, actions, causes of action, judgments, liabilities, monetary losses, or injuries or damages to persons or property arising out of or resulting from the services performed by or any errors or omissions on the part of any IAEM Associate Emergency Manager (AEM®) and Certified Emergency Manager (CEM®).



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CERTIFICATION FOR EMERGENCY MANAGERS

INTERNATIONALLY
RECOGNIZED

INCREASED
CREDIBILITY

**ASSOCIATE EMERGENCY MANAGER/
CERTIFIED EMERGENCY MANAGER:**

**The Ultimate Credentials
in Emergency Management**

PROFESSIONAL
IDENTITY

CAREER
RECOGNITION

ENHANCED
CAREER
PLANNING

BENCHMARKING



Objectives/Philosophy

The International Association of Emergency Managers (IAEM) created the certification program for emergency managers to raise and maintain professional standards; it is a program to certify achievements within the profession. Any emergency management professional who meets requirements is welcome to participate.

Certification Commission Structure

The program is served by a Certification Commission made up of emergency management professionals including representatives from allied fields, educators, military and private industry personnel.

Development of the program was supported by the U.S. Federal Emergency Management Agency (FEMA), the National Emergency Management Association (NEMA) and a host of allied organizations.

Program Process

To register for certification consideration, candidates must enroll online at www.iaem.com to receive access to the electronic application portal at no charge. This includes detailed instructions, and other helpful information to aid in successful certification completion.

Completed applications along with the appropriate fee are accepted at any time during the year. The Certification Commission periodically evaluates submissions. Specific meeting dates are posted online.

Candidates must also take a 100-question multiple-choice examination and pass by 75% in order to receive the AEM®/CEM® designation, and can do so at any time by arranging a proctor with their local high school, college, or at an IAEM event. The Study Guide describes format, test content sources and how to arrange a proctor. IAEM also offers a

Prep Course at an additional fee for those wanting an intensive review of all content prior to taking the test. For more information on the Prep Course please go to www.iaem.com/certification.

Levels of Certification

There are two types of certification offered: the Associate Emergency Manager (AEM®), and the Certified Emergency Manager (CEM®).

Certification Maintenance

AEM®s and CEM®s maintain certification every five years by documenting continuing education/training and professional contributions.

CEM® Requirements

(All AEM® Requirements and Additional Listed Requirements)

Training

Submissions must be within the last 10 years. 200 contact hours are required; 100 each in emergency management and general management. Emergency management training is considered specific to the profession, and general management includes content that can be applied beyond emergency management. *Note: no more than 25% of hours can be in any single topic.*

AEM® Requirements

Management Essay

Candidates must demonstrate knowledge, skills and abilities through this written submission, as specified in the instructions included in the application.

Letters of Reference

One signed letter on official letterhead from candidate's current supervisor, plus contact information for two additional references, with the option to upload two additional signed letters of reference on letterhead if candidate feels it would be helpful to his/her application.

Multiple-Choice Examination

Candidates must pass by 75% a 100-question examination in order to receive the AEM®/CEM® designation, and can do so at any time by arranging a proctor with their local high school or college or at an IAEM event. The Study Guide describes format and test content sources. *Note: the examination includes a portion of questions that are considered to be universal, core content for emergency management regardless of location. Additional content is tested depending on country in which candidate is based.*

Emergency Management Experience

Three years by date of application. Comprehensive experience must include participation in a full-scale exercise, two functional exercises, actual disaster, or a major public event such as a major sporting event, state visit, or special event, and must encompass all phases of emergency management (mitigation, preparedness/ prevention, response and recovery).

Note: a baccalaureate degree in emergency management reduces the experience requirement (depending on how current the degree is) and waives EM Training if it is earned very recently.

Education

U.S. applicants—Any 4-year baccalaureate degree is required.

Asian, Latin American & International applicants—Any baccalaureate degree or equivalent thereof, or additional experience may be substituted at two years of full time Emergency Management employment per year of college/university.

Europa & Oceania applicants—candidates must submit a baccalaureate degree.

Canadian applicants—candidates will be required to submit any three or four-year baccalaureate degree or program. Or, any post-graduate degree in EM or related field.

More information can be found at www.iaem.com/certification.

Contributions to the Profession

Submissions must be within the last 10 years. *Note: *indicates activity must be performed beyond the scope of candidate's job requirements.* Six separate contributions are required in areas such as professional membership, conference attendance, service role, leadership role*, special assignment, speaking, teaching, course development, publication, audio-visual and interactive products, awards or special recognition, professional certification related to emergency management, or legislative contact. See the application for more details on each area.