

Minutes of IAEM Standards & Practices Committee Meeting

Rosen Centre Hotel - Orlando Florida

Sunday November 1, 2009 – 10:00 AM – 12:00 Noon Eastern

Agenda

Welcome / Introductions – Avagene Moore, S&P Co-Chair, welcomed the meeting attendees and asked for names and affiliation of all present.

Signing the roster (listed alphabetically): Meliha Ayvaz; Lucien Canton; Denise Duncan; Tom Ferrentino; Elysa Jones; Stephen Krill; Marsha Lunt; James Mendelson; Avagene Moore; Lee Newsome; Robie Robinson; Jane Rovins; Bob Smith; Gavin Treadgold; and Billy Zwerschke.

There were no amendments to the agenda.

Business:

The following updates were provided for the S&P Meeting attendees:

- **Minutes of 10/01/09 S&P Meeting** – Minutes were approved by the committee members and have been posted to S&P Web page.
- **Status of IAEM Conference Presentation on Standards 11/03** - Moore called upon Jane Rovins for an update on the Wednesday 11/04/09 program session on Standards. After going over the logistics of the panel session, Jane encouraged all to attend the panel discussion. Jane explained that this is a new format for an IAEM session and the interest and support are key to the success of the committee's efforts.
- **Future articles, next deadline 12/10 (others?)** Moore congratulated Elysa Jones on her two recent submissions to the IAEM Bulletin on technical standards with the second one being in the issue included with each attendee's packet. Lu and Dean also successfully submitted articles during the year and are on target for the December 10 deadline for the next one on standards. All committee members were encouraged to write an article for the newsletter.
- **S&P Web page on IAEM Web site** – The Web page content is growing. All were encouraged to submit articles and other resources to help with the educational component of the committee's goals for the foreseeable future.
- **Status of draft compendium of standards-related links, resources, etc.** – Jane Kushma, S&P Committee member has taken on the job of reformatting the compendium and has agreed to have something for our discussion in the December 03 Committee Meeting.

New Business:

- **Update(s) on Technical Standards** – Elysa Jones briefed the group on the status of ongoing work in OASIS and the EM Technical Committee indicating that all should attend the panel discussion to get the full picture.
- **Standards for Emergency Managers** - Lu Canton led the discussion with some background as to why the S&P Committee has been asked to address the topic. Since we have an educational element in our overall goal, Lu stated that we are seeing others trying to define what an emergency manager is. He opened discussion with the group by asking if the S&P role include providing advice re: emergency management standards and should IAEM consider being a standards-setting body.
- Lee Newsome stated he is on the NFPA 1600 committee and also serves as Chair of FEPA. He explained that the NFPA 1600 process takes up to two years; however, they are not interested in being a certifying body. The NFPA is recognized as a consensus process.
- Jane Rovins commented that EMs must find their own footing and not be seen as just first responders, but to distinguish emergency management as its own program profession.
- After discussion that included examples from OASIS, APCO, Private Sector Standards, and ANSI about various options including possible barriers or obstacles to becoming a standards-setting body, etc., the group identified and agreed upon the following:
 - Investigating or studying standards for emergency managers is something the Committee feels they should take on;
 - The role of the Committee in this regard is to make recommendations to the IAEM Board not to create a standard;
 - The starting point for this project will be to assess what's currently being done and determine whether it would be better to support existing organizations or recommend that IAEM become ANSI accredited; and
 - The Committee may propose organizational standards.
- **Assignments / deadlines:** Lee Newsome will provide information on ANSI process; Elysa Jones on OASIS; Bob Smith APCO; and Meliha Ayvas the Private Sector Standards. Each was asked to submit a report by the next S&P meeting.
- **Next meeting:** The S&P Committee will meet on Thursday, December 03, 3:00 PM EST; the S&P Co-Chairs are awaiting news from the new IAEM President as to her appointees.
- **Other** – There was no other business brought before the committee.

Adjourn: The meeting adjourned at 11:35 AM EST.

Submitted by:

Avagene Moore, CEM®
IAEM S&P Committee Co-Chair